

NAVIGATOR

Checklist

Audience: Navigator

Purpose: Provide step by step checklist for required training and user information.

Checklist:

Training LMS	Items/Tasks to Complete:
	<ul style="list-style-type: none">• Fire Safety Code Red• Hand Hygiene• PHIA for Health Care – eLearning -20 LMS (formally PHIA for WRHA)• Workplace Hazardous Materials Information System (WHMIS)• Personal Protective Equipment• Clinic Navigator COVID-19 Immunization Clinic – LMS (this eLearning course includes PedalMD theory)• COVID 19 Immunization Site Clinic Portal training
User Accounts	Items/Tasks to Complete:
	<ul style="list-style-type: none">• Shared Health Account / Email• LMS Access• Web Mail• Deputy• Petal MD (once training completed)• COVID 19 Immunization Site Clinic Portal
ID Badge	Items/Tasks to Complete:
	<ul style="list-style-type: none">• Take a picture of yourself with a white background• Send an email with photo, your legal name, and the title and location of the position you have been hired into to photoid@sharedhealthmb.ca• Send an email to photoid@sharedhealthmb.ca

